

Meeting Agenda Day 1.



Date
16 January 2025



Time
9:00 AM - 3:00 PM



Trainers:

- > [Adrianna Pawlik, PhD - Operations Expert](#)
- > [Bożena Podlaska - Operations Expert](#)
- > [Lotta Avesson - Senior EU Liaison Officer](#)
- > [Astrid Cermak - Senior Executive EU Liaison Officer](#)
- > [Kirsten Gelting - Senior EU Liaison Officer](#)

Proposal Writing and Project Management for EU Horizon Europe Programme

Agenda	Topic	Trainer
Session 1: 9:00 - 9:50	Introduction to HEU	Adrianna Pawlik Bożena Podlaska
Session 2: 10:00 - 10:50	Funding opportunities in HEU: The three pillars <ul style="list-style-type: none">• Pillar 1• Pillar 2• Pillar 3	Lotta Avesson
Session 3: 11:00 - 11:50	Finding the right topic in Pillar II <ul style="list-style-type: none">• Logic between EU policy, work programmes and topics• Topic analysis	Astrid Cermak
11:50 - 12:30	Break	
Session 4: 12:30 - 1:20	Budget <ul style="list-style-type: none">• Actual costs and lump sum budgets• Eligible costs• Flexibility and obligations	Kirsten Gelting
1:30 - 2:00	Best practice and how to make a budget for a consortium	
Session 5: 2:10 - 2:45	Aspects to include when designing collaborative projects	Astrid Cermak
2:45 - 3:00	Wrap up, Q&A	

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